

WEYBRIDGE CATHOLIC PARISH HALL
Portmore Way, Weybridge, Surrey KT13 8JD

BOOKINGS

Please telephone the Parish Secretary in the first instance to check availability. If a date is provisionally booked, please then download, complete and return a Booking Form to the Parish Office, Priests' House, Portmore Way, Weybridge, Surrey KT13 8JD, together with the requested donation and deposit.

Requested donations for the hall are as follows:

Between 9 am – 1 pm (not available on Sunday)	£70
Between 1 pm – 6 pm (5.30 pm on Saturday)	£70
Between 6 pm – 11 pm (Monday – Thursday)	£70
Between 6 pm – 11.30 pm (Friday & Saturday)	£125

A deposit cheque for £100 should also accompany the booking form and will be returned (unless retained in part for any reason {see Rules for Use of the Hall}) shortly after the function date. Cheques payable to 'RCD of A&B Weybridge'

Please arrange to collect a hall key from the Parish Office a day or two before the function date, at which time a 'Check List' will also be given to the hirer and this should be completed and returned with the key to the Office on the day of the function.